

Adopted 07/15/09

State of Arizona-Counties Communications Network  
(SACCNet)  
Governing Boards  
Mission Statement,  
Policies  
08/12/09  
Version 1.19

Mission Statement:

SACCNet, a Statewide Strategic Communication Initiative to provide a Secure County to County Video/Voice/Data Network to County Government and provide redundant Telco & Data communications throughout the State of Arizona to the Public/Private sector.

- + Both Public and Private concerns
- + Goal irrespective of Technology used (Concept not Technology)
- + Classification as a critical emergency service.
  - × Critical Emergency Services:
    - × Dispatch Center to Dispatch Center Communications.
    - × Enhance County to County Emergency Responder Radio Communications.
    - × Enhance Emergency communications Services throughout Arizona Counties.
- + Enhance Distance Learning & Education in Arizona

Policies:

The policies declared in the following document related to the Governing and Administration of the State of Arizona-Counties Communication Network herein known as SACCNet. It is understood that all SACCNet Boards and Administrative agencies work under the direction of the Arizona County Supervisors Association herein known as CSA which is subject to its membership. The following establishes two SACCNet Governing Boards and an Administrative Agency.

Governance:

- 1) SACCNet CSA CIO Governing Board:
  - a) SACCNet CSA CIO Governing Board serves under the direction of CSA. SACCNet CSA CIO Governing Board members serve at the will of the CSA Membership.
  - b) SACCNet will be governed by a 15 voting member CSA CIO Governing Board consisting of the 15 County CIO's
  - c) SACCNet CSA CIO Governing Board consists of Board Chairman (elected), Vice Chairman (elected), and Secretary (elected).
  - d) SACCNet CSA CIO Board is required to meet at a minimum Quarterly.
  - e) Coordinates efforts with both SACCNet-County/Government and SACCNet-Education projects, Set base governing policies and procedures as it relates to equipment, security, addressing and implementation.
  - f) Coordinate efforts with the SACCNet Project Director as it relates to system administration issues.
  - g) SACCNet Organization Structure; See Attachment "A"
- 2) SACCNet-County/Government Cloud Base policy:
  - a) SACCNet-County/Government is determined to be Counties owned and managed network cloud.
  - b) SACCNet is a Counties Strategic Initiative with an Emergency Services designation and must be treated and secured as such. No rules or procedures will be adopted that would interfere with this designation.
  - c) Funding is provided by Emergency Services Grants and County/State Agencies service fees.
  - d) SACCNet-Government Cloud will be governed by 15 voting member CSA CIO Governing Board consisting of the 15 County CIO's and under the direction of the SACCNet Project Director & Governing Administrative Agency.

3) SACCCNet-Education Cloud Governing Board and Base policy:

- a) Each of the 15 County School Superintendents comprises the board. If the County School Superintendent is not able to attend they will appoint an individual to represent their county on the SACCCNet-Education Cloud Governing Board as a proxy.
- b) Project will provide Community Demarks for local carriers & ISP Services
- c) SACCCNet-Education Cloud Managed by 15 Voting Member SACCCNet-Education Governing Board plus CSA CIO Chairman.
- d) Funded through ARRA, E-Rate and Education Grants
- e) Overall Governance by CSA CIO Governing Board regarding SACCCNet Clouds both County/Government and Education
- f) SACCCNet CSA CIO Governing Board chairman is the designated chairman of the SACCCNet-Education Governing Board but only has a vote in the event of a tie vote. Chairman conducts, organizes, sets agenda's, and calls meetings.
- g) SACCCNet-Education Governing Board consists of (designated) SACCCNet CSA CIO Board Chairman, Vice-Chairman (elected), Deputy Vice-Chairman (elected) and Secretary (elected). Normal daily operations of the SACCCNet-Education Governing Board will be performed by Vice-Chair with assigned duties in absence of the CSA CIO Chairman to conduct meetings, organize efforts, call meetings and set agenda items.
- h) SACCCNet-Education Governing Board is required to meet at a minimum of Quarterly.
- i) The SACCCNet-Education Governing Board under general direction from the CSA CIO Governing Board will administer and manage the SACCCNet-Education Cloud. This body will establish additional policies that apply to the Education sector in line with basic policies established by the CSA CIO Governing Board. It is intended that this board work as independent as possible servicing the needs of its client base.

4) SACCCNet Administrative Agency:

- a) Governing Administrative Agency will be the County Supervisors Association.
- b) The Governing Administrative Agency will appoint a SACCCNet Project Director.
- c) Selection of the SACCCNet Project Director or Agency will be at the discretion of the Governing Administrative Agency. The position of the SACCCNet Project Director will be defined as a compensated service and will be funded by service fees assessed to SACCCNet Client agencies. Compensation will be based relative to performance and duties and at the discretion of the Governing Administrative Agency.
- d) SACCCNet Project Director Duties; Organize and coordinate activities at an administrative level with all participating agency in the SACCCNet System both Government and Education while representing the Governing Administrative Agency. Serve as a liaison between SACCCNet Governance Boards, County & State Agencies, Governing Administrative Agency, GITA and Vendor entities'

5) Community & State Demark Relations:

- a) GITA/ABC Involvement regarding Community Demarks , ARRA & E-RATE Funding, and to facilitate last mile vendor relations and coordination with middle mile service provider.
- b) GITA/ABC Involvement to coordinate other State lead efforts and SACCCNet.

# Attachment "A"

